School Principal Leadership and Mentoring Act
2025-26 Reviewing Transcripts for APLDS Clock Hour Credit

APLDS
Alabama Principal Leadership Development System

If you are a Principal or Assistant Principal participating in the APLDS program…

1. Log into PowerSchool PL.
2. Click the Transcript menu.
3. On the My Transcript page, select the following filters in the Filter Credits section then click the blue Update button:
   - Change Completion Date to End Date
   - Add June 1, 2025 in Select A Date
   - Choose APLDS Clock Hours in the Credit Area filter
4. The program will filter out all other credit types and just display your APLDS Clock Hour credit for the 2025-26 school year with a total listed at the top of the transcript.

If you are a Site Administrator or District Administrator in PowerSchool Professional Learning and serving as a supervisor of Principals and Assistant Principals participating in APLDS…

1. Log into PowerSchool PL.
2. Click the Administration menu.
3. Click User Accounts.
4. Search for a person using the search box and click the blue Search button.
5. When their name appears on the screen, click the drop arrow next to their name and choose View Transcript.
6. On the My Transcript page, select the following filters in the Filter Credits section then click the blue Update button:
   a. Change Completion Date to End Date
   b. Add June 1, 2025 in Select A Date
   c. Choose APLDS Clock Hours in the Credit Area filter
7. The program will filter out all other credit types and just display your APLDS Clock Hour credit for the 2025-26 school year with a total listed at the top of the transcript.